

Follow these rules in an emergency:

- Alert the appropriate emergency authority.
- Stop work and leave the building IMMEDIATELY when the fire alarm sounds or when you are instructed to do so.
- Follow instructions, avoid panic, and co-operate with those responding to the emergency.
- Proceed to the designated or nearest emergency exit and remain at the Emergency Assembly Point.
- Do **not** delay leaving the building by looking for belongings or other people.
- Do not obstruct fire hydrants or the responding fire/rescue workers and their equipment.
- Do not re-enter the building until instructed to do so by your supervisor or fire/rescue worker.

The above rules will be enforced. Periodic fire emergency drills may be conducted. Your life and the lives of others will depend on your co-operation.

Emergency plan

Our business is responsible for minimising the danger to life, property, and job security arising from the effects of fire, bomb threat, civil commotion, and natural and man-made disasters. To accomplish this an Emergency Response Team has been established to respond to emergencies. Its responsibilities include:

- arranging the evacuation of employees
- rendering first aid
- salvaging and restoring company operations.

If you discover a fire:

- remain calm
- sound the nearest fire alarm and notify people in your area to evacuate
- dial the emergency number from the list below and give the operator the location of the fire.

Emergency contacts and Emergency Response Team

Examples of Emergency contact list:	
Police, Ambulance, Fire:	000
Royal Flying Doctor Service:	8998 9940
Care Flight or Royal Flying Doctor Service:	8928 9777
SES (State Emergency Services:	132 500